



VACANCY

REFERENCE NR	:	VAC03857
JOB TITLE	:	Specialist: Solution Training Material (eLearning: Moodle)
JOB LEVEL	:	C4
SALARY	:	R 274 757 - R 457 928
REPORT TO	:	Application Maintenance and Development
DIVISION	:	Provincial and Local Consulting
Department	:	WC: Application Development Services
LOCATION	:	CP- SITA Western Cape
POSITION STATUS	:	Permanent (Internal & External)

Purpose of the job

Design, develop and maintain online (synchronous and asynchronous) learning materials (according to the storyboard in line with instructional design principles) to all disciplines that is user-friendly, legible and understandable in order to provide an alternative interactive training platform for the education of relevant stakeholders.

Key Responsibility Areas

- Support the promotion, development and implementation of online and blended training activities as well as the visual design of the training products according to the identified needs;
- Work alongside subject matter experts to analyse training needs, provide guidance on the training solutions and develop course outlines for virtual learning events, according to best practices;
- Project manage the development of online courses and resources; Support the implementation of quality assurance processes for virtual training;
- Create a new e-learning environment focused on online learning as a full product and service;
- Support the improvement of existing online training tools, particularly developing innovative solutions to support virtual training delivery in low resource settings, including mobile technologies;
- Manage e-Learning Moodle (Workplace) based virtual learning environment;

Qualifications and Experience

Minimum: 3 year Diploma / Degree in a relevant discipline / NQF level 6 or equivalent experience in training, adult education, and/or multimedia training materials development.

Experience : 3 - 5 years experience in the design and development of online learning material and modules.

Technical Competencies Description

Knowledge of: ICT Business Environment and Landscape ICT Architecture IT Frameworks and Platforms Project Management Various and relevant legislations: State Information Technology Act Company's Act Labour Legislation: Occupational Health & Safety (OHS) and the Skills Development Act Moodle LMS Articulate 360 suites.

Skills: Human Capital Management. Leadership Competencies: Customer Experience, Collaboration, Communicating and Influencing, Outcomes driven, and Innovation.

Other Special Requirements

N/A

How to apply

Internal candidates must apply using this email address: Buzwe.internalwcrecruitment@sita.co.za

External candidates must apply using this email address: wcrecruitment@sita.co.za

Closing Date: 22 April 2021

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicant`s documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered